



EPA Overview: Data Technician Level 3 End Point Assessment (EPA)

EPA overview:

1 Scenario demonstrations with questioning
The apprentice is given 2 scenarios with tasks to complete, each taking 45 mins.

2 Professional Discussion supported by a portfolio of evidence
60 min video call between apprentice and assessor

Registration

Training providers will register apprentices with 1st for EPA and share our guidance documents

For apprentices:

- Apprentice Toolkit, including details on how both EPA components will work.
- Portfolio Mapping.

Gateway

The apprentice, employer and training provider should all complete the [Gateway Agreement](#) form.

Evidence

The training provider will upload the following evidence to the online platform, EPA Pro:

- Maths and English [evidence](#)
- Gateway Agreement
- Portfolio and Mapping

1st for EPA will review the evidence and approve the apprentice for EPA.



Schedule EPA

The training provider will agree dates for EPA with the apprentice:

- We recommend the **scenario demonstrations with questioning** and the **professional discussion** are undertaken on the same day in two separate sessions. This must be at least 2 weeks after gateway.

The training provider will book these through EPA Pro. 1st for EPA will send a confirmation email to the apprentice, including details on what to bring and the meeting link.

Early booking is advised because if a resit is needed, it must be completed within 3 months of gateway, otherwise the full EPA needs to be resat.

EPA takes place

The EPA takes place by video call, one-to-one between apprentice and assessor. This will usually be the **scenario demonstrations with questioning** on the morning, and the **professional discussion** in the afternoon.

Results

Results are sent **within 2 weeks** by email to the apprentice, the employer and the training provider's nominated contact. Certificates take around 6 weeks to be processed and are sent to the employer's address, unless requested otherwise.

Support:

For EPA queries: email admin@1stforepa.co.uk or call 01642 205 207.